

# Funeral Procedures

## Schedule for Funeral Services

The minister will check the Redeemer Calendar to see if the date and time you desire for the funeral or service is available. Services are held in the chapel at 10:30 a.m., 1:00 p.m. or 2 p.m., Monday through Saturday. Services in the church are at 11 a.m., 1 p.m. or 2 p.m.

## Items for Discussion with Minister

At the time of your meeting with the minister, please discuss whether the body will be cremated, and if the ashes will be interred in the columbarium of The Church of the Redeemer, or elsewhere. The appropriate size of the urn for Redeemer's columbarium is as follows:

### - South Columbarium

3 or 4 urns:

Rectangular 11 ¾ high 6 3/8 wide x 6 7/8" deep

If only 2: 11 ¾ x 7 ½ "

11 ¾ x 12 ¾" x 6 7/8"

### - North Columbarium

Rectangular 10 ½ x 6 x 6.5"

The engraving fee for the niche plate is \$400.

A homily will be offered by a member of the clergy. Personal reflections can be offered during the service as an option, but are not necessary. We suggest that reflections be short and focused.

## Funeral Bulletin

Redeemer staff prepares a bulletin for the service. Please discuss the contents of the bulletin with the clergy and organist.

## Music Selections

Redeemer's organist will play for the service and chooses the voluntaries. Music selections appropriate for a religious ceremony, suitable for organ, can be suggested to our organist. If additional musicians are requested as part of the service, additional fees apply and the organist should be contacted.

## Altar Flowers

Flowers may be placed on the altar in either the Chapel or the Church. Arrangements for flowers are often made through a florist of your choice. Indicate to the florist that papier-mâché flower holders **cannot** be used. Chapel flower arrangements **should not be** taller than 30 inches. In the Church consider the size and scale of the room for appropriate arrangements. You are welcome to leave the flowers on the altar for the following Sunday service; the departed's name will be included in the prayers of the people.

Please note that if additional flowers are sent from friends or family, they will be placed in the Narthex.

Caskets are closed during the service, and a pall will replace a floral spray.

### **Funeral Reception**

A reception can be held in our parish hall, if available, following the funeral/service. The fee for the use of the hall is \$250.00. Table linens are provided by the family or the caterer.

Arrangements for a caterer are to be made by you, a member of your family, or a friend. Please indicate to your caterer that a full-time server ***must be present*** for the reception.

\*Wine, beer or sherry may be served.

\*An equally attractive non- alcohol beverage should also be provided

\*A floral arrangement on the buffet table is appropriate.

Caterers that Redeemer recommends:

Andie Knight 410 456-1677

Carey Talucci 410 499-3024

Carol Williams 410 747-2892

### **Honoraria and Gifts:**

- \$500.00 to the Church – made payable to The Church of the Redeemer. This fee is waived for parishioners of Redeemer who are givers of record in the current year.
- \$250.00 for the organist – made payable to The Church of the Redeemer.
- An honorarium for clergy is appropriate – made payable to The Church of the Redeemer, memo “Clergy Discretionary Fund.”
- Memorial gifts in honor of the deceased may also be directed to The Church of the Redeemer.